

16 March 2018

British Standards Online in conjunction with Department for Business, Energy and Industrial Strategy (BEIS)

Dear Trading Standards Officer colleagues,

We are pleased to advise you that we are able to offer you access to standards via our British Standards Online (BSOL) offering to source the standards relevant to your work.

This access has been sponsored for you by the **Department for Business, Energy & Industrial Strategy (BEIS)**, who as you are aware are also responsible for the newly created Office for Product Safety and Standards (OPSS): <https://www.gov.uk/government/organisations/office-for-product-safety-and-standards>

As well as learning more about OPSS at this link, you will see details of the new BSI Code of Practice that is designed to help businesses understand what to do if their product needs to be recalled (PAS 7100). This code of practice will be available to you within your BSOL subscription which you can access by **completing and returning** the attached form.

Access to BSOL is for the purposes of your employment (or that part of your employment) in a **trading standards enforcement capacity** only. If you are employed on a temporary contract you are required to cancel / delete / cease the subscription once your contract ends. Please note that you must use your **working email address issued to you by your authority** to register and request access to BSOL.

Once registered, we will send you further detailed communications to advise you of your contact points at BSI and any training to support your use of standards. So, if you wish to take up access immediately, then please use the attached form and return it to the email address provided on the form and we will get you online straight away.

If you have any immediate questions, please contact our Standards Customer Service team, who will be glad to assist. Customer Service contact details are:

Email: subaccounts@bsigroup.com (for queries)

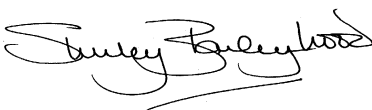
Email: tech.support@bsigroup.com (to return your completed form)

Call: +44 345 080 9000

Online – under contact details at: <https://www.bsigroup.com/en-GB/industries-and-sectors/Customer-Service/>

We look forward to receiving your enquiries and helping you to get online and we hope to meet up with you at some of your regular Trading Standards events.

With regards,



Shirley Bailey-Wood MBE
Director, Information Solutions